

**NOTICE OF A REGULAR MEETING OF THE
CHEROKEE DEVELOPMENT AUTHORITY
112 NORTH GRAND
CHEROKEE, OK 73728
WEDNESDAY, MARCH 9TH, 2022, AT 6:00 P.M.**

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission, or committee.

CALL TO ORDER: MAYOR KOLBY ARNOLD

- A. PLEDGE OF ALLEGIANCE**
- B. INVOCATION**
- C. ROLL CALL—AMBER K. WILHITE, CITY CLERK**
- D. CONSENT AGENDA**
 - 1. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE MINUTES FROM THE FEBRUARY 9TH, 2022, REGULAR MEETING.**
 - 2. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE CLAIMS LIST.**
- E. ITEMS REMOVED FROM CONSENT AGENDA**
- F. ORDINANCES**
- G. RESOLUTIONS**
- H. REPORTS OF DEPARTMENTS, BOARDS, OR COMMITTEES**
 - 1. FEBRUARY 2022 FINANCIALS PRESENTED BY RSMEACHAM CPA'S.**
 - 2. MANAGER'S REPORT.**
- I. BUSINESS**
- J. NEW BUSINESS (IN ACCORDANCE WITH SECTION 311 (9) O.S. TITLE 25)**
- K. REMARKS AND INQUIRIES BY THE GOVERNING BODY MEMBERS**
- L. NEXT SCHEDULED MEETING WILL BE HELD ON APRIL 13TH, 2022.**

ADJOURNMENT

ATTEST:

FILED IN THE OFFICE OF THE CITY OF CHEROKEE, MARCH 8TH, 2022, AT 4:00 P.M.



AMBER K. WILHITE, CITY CLERK



**NOTICE OF A REGULAR MEETING
OF THE CITY OF CHEROKEE
112 NORTH GRAND
CHEROKEE, OK 73728
WEDNESDAY, MARCH 9TH, 2022
IMMEDIATELY FOLLOWING CDA MEETING**

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

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CALL TO ORDER: MAYOR KOLBY ARNOLD

A. ROLL CALL—AMBER K. WILHITE, CITY CLERK

B. AWARDS AND SPECIAL RECOGNITION

C. CONSENT AGENDA

- 1. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE MINUTES FROM THE FEBRUARY 9TH, 2022, REGULAR MEETING.**
- 2. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE CLAIMS LIST.**
- 3. CONSIDER AND VOTE TO APPROVE, DENY, AMEND, OR REVISE DECLARING THE FOLLOWING AS SURPLUS:**
 - GREEN MACHINE TRACK HOE- SERIAL #282032**
 - GRADER- SERIAL #00005774**
 - GREAY 2008 FORD F-150 CREW CAB XLT 8V- VIN #1FTPW12V28KD59152**
 - STREET SWEEPER- VIN #1FDXR72C65VA52903**
 - 2011 DODGE CHARGER WITH LIGHT BAR- VIN# 2R3CL1CG5BH545727**
 - 2013 DODGE CHARGER NO LIGHT BAR- VIN#2C3CDXAT2DH629395**
 - 2003 FORD F-150 V6 XLT 2WD (ANIMAL CONTROL)- VIN# 1FTRX17213NA31684**
 - WHEEL LOADER- SERIAL #62K2845**
 - MISCELLANEOUS PARKS AND STREETS SUPPLIES AND EQUIPMENT**
 - MISCELLANEOUS FIRE DEPARTMENT SUPPLIES AND EQUIPMENT**
 - MISCELLANEOUS OFFICE SUPPLIES AND EQUIPMENT**

D. ITEMS REMOVED FROM CONSENT AGENDA

E. RESOLUTIONS

F. REPORTS OF DEPARTMENTS, BOARDS, OR COMMITTEES

1. FEBRUARY 2022 FINANCIALS PRESENTED BY RSMEACHAM CPA'S.
2. MANAGER'S REPORT.

G. BUSINESS

1. CONSIDER CONVENING INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING:
 - a. THE EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING OR RESIGNATION OF CITY MANAGER MICHAEL JONES. THIS EXECUTIVE SESSION PERMITTED BY (25 O.S. 301 (B)(1).)
 - b. VOTE TO CONVENE OR NOT CONVENE INTO EXECUTIVE SESSION.
 - c. VOTE TO ACKNOWLEDGE RETURN TO REGULAR SESSION.
 - d. CONSIDER TAKING ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION.
2. COUNCIL TO DISCUSS AND CONSIDER APPOINTMENT OF CITY TREASURER.
 - a. INDIVIDUALS THAT HAD EXPRESSED INTEREST IN THE POSITION INCLUDE:
 - CASSANDRA BERRY
 - AMBER STOCKING
 - KELSI CLAFLIN
 - b. CITY MANAGER TO MAKE THE RECOMMENDATION OF KELSI CLAFLIN FOR APPOINTMENT OF THE CITY TREASURER POSITION.
3. COUNCIL TO CONSIDER AND VOTE TO AUTHORIZE THE PURCHASE OF A TRACTOR UPON CONSIDERATION OF THE FOLLOWING THREE QUOTES (THIS ACTION DEEMED NECESSARY IN THE PUBLIC INTEREST PURSUANT TO CITY MANAGER CERTIFICATION OF THE FACTS AND REASONS AND PLACING SUCH STATEMENT IN THE CITY MINUTES).
 - JOHN DEERE 5075E UTILITY TRACTOR FOR \$44,972.84, A JOHN DEERE 520M LOADER FOR \$4,632.96, AND A JOHN DEERE FC15M FLEX WING FOR \$21,907 FROM DEERE AND COMPANY, THROUGH WESTERN EQUIPMENT, LLC, AND WAIVING THE COMPETITIVE BIDDING AS PROVIDED BY CHAPTER 7, SECTIONS 7-113/7-114 OF THE CHEROKEE MUNICIPAL CODE 2020. TOTAL PACKAGE COST: \$71512.80.
 - JOHN DEERE 5100E CAB UTILITY TRACTOR FOR \$61,354.34, A JOHN DEERE 540M LOADER FOR \$6,826.70, AND A JOHN DEERE FC15M FLEX WING ROTARY CUTTER FOR \$21,907 FROM DEERE AND COMPANY, THROUGH WESTERN EQUIPMENT, LLC, AND WAIVING THE COMPETITIVE BIDDING AS PROVIDED BY CHAPTER 7, SECTIONS 7-113/7-114 OF THE CHEROKEE MUNICIPAL CODE 2020. TOTAL PACKAGE COST: \$90,088.04.
 - MASSEY FERGUSON 4710 TRACTOR FOR \$69,804 AND A NEW WOODS BW15.50 MOWER FOR \$18,500.00, FROM LIVINGSTON MACHINERY

COMPANY AND WAIVING THE COMPETITIVE BIDDING AS PROVIDED BY CHAPTER 7, SECTION 7-113/7-114 OF THE CHEROKEE MUNICIPAL CODE 2020. TOTAL PACKAGE COST: \$88,304.00.

4. COUNCIL TO CONSIDER AND VOTE TO APPROVE, DENY, AMEND, OR REVISE THE CHEROKEE CITY-COUNTY LIBRARY POLICY AS PRESENTED.
 5. COUNCIL TO CONSIDER AND VOTE TO APPROVE THE R.L. SHEARS COMPANY, P.C. PROPOSAL OF PROFESSIONAL AND LANDSCAPE ARCHITECTURAL FEES AND SERVICES TO ASSIST IN PURSUING PROJECT FUNDING THROUGH THE ODOT TRANSPORTATION ALTERNATIVES PROGRAM (TAP). THE FEES FOR PROFESSIONAL SERVICES FOR TAP AND SRTS, INCLUDING APPLICATION AND CONCEPT ARE \$15,000.
 6. COUNCIL TO CONSIDER AND VOTE TO APPROVE UPDATING THE CHEROKEE MUNICIPAL PARK TENNIS COURT AREA AND EXPAND IT TO INCLUDE BASKETBALL COURT. JAMES LE INC DBA WILSON CONSTRUCTION HAS PROVIDED A QUOTE IN THE AMOUNT OF \$9,497.60. QUOTE INCLUDES POURING A 14X64 PAD ON EAST AND WEST SIDES OF THE TENNIS COURT.
 7. COUNCIL TO CONSIDER AND VOTE TO APPROVE THE PURCHASE OF A FOUR (4) BISON 3-1/2"GOOSENECK PLAYGROUND BASKETBALL HOOPS W/ALUMINUM FAN BACKBOARD AT A COST OF \$1,049.95 EACH.
 8. COUNCIL TO CONSIDER AND VOTE TO APPROVE CONTRACTING WITH PARKHILL ENGINEERING TO CONDUCT HEC-RAS MODELING, FIS REPORT & RECOMMENDATIONS & LOMA APPLICATION.
 - PHASE I- ADDITIONAL SURVEY, HEC-RAS & FLOOD INSURANCE STUDY (FIS) REPORT AND RECOMMENDATIONS AT AN ESTIMATED COST OF \$84,100.
 - PHASE II-LOMA- FEMA APPLICATION AND SUBMITTALS AND COORDINATION AT AN ESTIMATED COST OF \$30,400.
 - ESTIMATED TOTAL COST OF PROJECT IS \$114,500.
 9. COUNCIL TO CONSIDER AND VOTE TO APPROVE APPLYING FOR THE T-MOBILE HOMETOWN GRANT FOR AN AMOUNT OF \$50,000. WHEREAS THE CITY WILL COMMIT \$32,145 RESTRICTED MONIES AND \$77,000 ADDITIONAL FUNDING TO COMPLETE PHASE I OF CHEROKEE POCKET PARK.
- H. NEW BUSINESS (IN ACCORDANCE WITH SECTION 311 (9) O.S. TITLE 25)
- I. REMARKS AND INQUIRIES BY THE GOVERNING BODY MEMBERS
- J. NEXT SCHEDULED MEETING WILL BE HELD ON APRIL 13TH, 2022.

ADJOURNMENT

ATTEST:

FILED IN THE OFFICE OF THE CITY OF CHEROKEE, MARCH 8TH, 2022, AT 4:00 P.M.

Amber K. Wilhite

AMBER K. WILHITE, CITY CLERK

